

Chaplaincy Wheelchair Pusher Volunteer

Site:	St Marys Hospital Newport Isle of Wight PO30 5TG
Placement:	Chaplaincy
Report to:	Voluntary Services
Responsible to:	Voluntary Services Support Officer
Dress Code:	Orange Volunteer T Shirt and smart skirt/trousers
Hours	Variable but at maximum 3hrs per session Every first Thursday and last Thursday of every month
Department Training Volunteer will receive:	Statutory and Mandatory Training provided. Wheelchair training.
Purpose/ Summary of Role:	Wheelchair Pushers. Bringing Patients from the ward about 10.30am to chapel for a service at 11am. The service will last for 45 minutes.
General Tasks of Volunteer:	<p>Key Activities: If you are bringing a patient in a wheelchair to Chapel, always:</p> <ul style="list-style-type: none"> • Check that the wheelchair has footplates. • Position the wheelchair in the front half of the chapel where space will have been made by the removal of stacking chairs. • Discuss with the patient whether they have a preference for being on one side of the chapel or other. • On sunny days ensure that patients in wheelchairs are not positioned in the full glare of the sun. • Ensure that sufficient space has been left around each wheelchair to enable ease of access if the patient needs to be moved quickly (e.g. because they need the toilet, or because of an emergency). A space of at least ½ metre should be left between each row of wheelchairs. • Make sure that the brakes are on once the chair is positioned. • Ensure that the centre aisle is left completely clear allowing room for 2 wheelchairs to pass side by side. • The chapel doors should be closed for the service but NOT bolted. • Where patients in wheelchairs have raised supports on the wheelchair, for example to support a broken limb, take care to place the chair in a position where there will be minimal disturbance and least risk of mobile patients and volunteers colliding with it. • Make sure that blankets and shawls given to wheelchair users for warmth are carefully tucked in and not entangled with the wheels.



	<ul style="list-style-type: none"> • Ensure that during the service there is one volunteer/chaplain for each wheelchair user in the event of having to evacuate the Chapel in an emergency.
Key Attributes:	<ul style="list-style-type: none"> • You'll be friendly and polite. • You'll be comfortable approaching patients and visitors in a confident and caring manner. • You'll be sensitive and tactful, with emotional resilience. • You'll be reliable and good at time keeping. • You'll understand personal and professional boundaries. • You'll work on own initiative and ask for help when needed. • You'll understand the importance of confidentiality, but also know when to escalate any concerns and to who. • To be an active listener • To have a positive outlook • Work with a calm demeanour • To be approachable • Non judgemental character • A good sense of humour • To be able to "think on your feet" and modify requirements. • To be flexible to the needs of the patient
Volunteer guidelines:	<ul style="list-style-type: none"> • Any patient identifiable data will need to be kept securely. • Clinical waste/body fluids, needles/instruments/syringes/samples can be handled as long as in the correct containers. • No Manual handling ie: lifting.
Signed by Placement Lead:	
Placement Lead contact details	

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